



GARDEN STATE

PROPERTY MANAGEMENT & PROPERTY CARE

TIME MATTERS

NOTICE OF INTENT TO VACATE

Name: _____

Address: _____

Phone: _____ Email: _____

I, the undersigned, hereby serve notice that I intend to vacate the above-mentioned property on

1. I understand that I must return the unit back to the landlord in the same if not better condition that I accepted it in.
2. I am responsible for any and all costs incurred by any other party due to my failure to vacate the premises on or before the date indicated above.
3. I may not rescind this notice nor may I change the date of vacating except by written consent of the property owner/agent.
4. I am responsible for all incurred utility bills through the date of actual vacating if applicable.
5. I am responsible for the full last month's rent. My Security Deposit may NOT be applied toward payment of any rent due.
6. I understand that the home will not be considered vacated, and I will be responsible for rent until ALL keys, remotes and pool/clubhouse passes are returned.
7. I understand that submitting this notice does not relieve me of any liability that I may have under my present Lease Agreement. Forwarding Address: _____

Reason for vacating: _____

Resident's Signature _____

Resident's Signature _____

Received By: _____ Date Received: _____